

**POSTSECONDARY ENROLLMENT BILLING
AUTHORIZATION FORM
MICHIGAN STATE UNIVERSITY**

TO: Michigan State University – Office of Admissions and Scholarships

FROM: _____
SCHOOL DISTRICT _____ **CONTACT PERSON** _____

SUBJECT: *Verification of Eligibility for Postsecondary Enrollment Options and Billing under Public Act 336*

This is to verify that

STUDENT NAME _____ **STUDENT NUMBER OR SOC. SEC. NO.** _____
is enrolled in this school and meets the conditions outlined in Section 21b of the State School Aid Act of 1979, as amended by PA 336, 1993, and is currently eligible for dual enrollment in Michigan State University classes.

It is understood Michigan State University will mail a bill to our district for the portion of tuition for which we are responsible, for the above-named student for all courses preapproved by our school district listed on this memorandum. We acknowledge that our district is responsible for the lesser amount of (1) the actual charge for tuition and fees; or (2) the student's foundation allowance, adjusted to the proportion of the school year the student attends our school district.

The amount _____ is responsible for per student per course during _____ is \$ _____.
school district _____ academic year

Semester and year authorized for billing:

Fall _____ Spring _____ Year _____

The student is responsible for the remainder of the tuition and fees, if any.

NAME OF APPROVED COURSE(S) _____ NAME OF APPROVED COURSE(S) _____

NAME OF APPROVED COURSE(S) _____ NAME OF APPROVED COURSE(S) _____

(It is understood that if these courses are not available to the student, similar courses may be substituted.)

If there are any questions, please contact us at _____
Telephone No. of Local School Authorizing Billing

School District address to which the bill should be sent:

Street _____ City _____ State _____ Zip Code _____

PRINCIPAL/ASST. PRIN. SIGNATURE AND TITLE _____ Date _____

PARENT SIGNATURE _____ Date _____

School districts are welcome to use their own forms if they include all of the above information.